

EAST CORNWALL HUNT PONY CLUB

MINUTES OF COMMITTEE MEETING

06/11/18 – 7.30pm

PRESENT: CM, SM, MB, SC, TH, SB, LT, MV

APOLOGIES: Amanda Frost, Julie Swain, Jane Johnson, Maggie Wood

- Minutes of the last meeting were agreed. CM to add a point that Debbie Glover has taken over the organisation of PPC from Marcia Voyzey.

TREASURER REPORT

Current account: £7028.22

Deposit account: £8025.15

Paypal: £895.72

- Su updated us with progress of getting Jane Johnson on the banking mandate. Barclays have been painfully slow and new forms were required again. SM signed forms and SC to liaise with Barclays. Su will prepare end of year figures for circulation at the next AGM.
- CM reported that the processing of debits and credits for the club has now passed from Julia Bassett to Tracey Bond. Training has been carried out. Thank you to Tracey.

MEMBERSHIP REPORT

- Nothing to report.

DC REPORT

- Profitable hunter trail making approximately £360 for the club. SM noted that ready made up packs for jump judges would be good next time and better details of the course. Clearer scoring methods, ideally computerised, to speed up results. Date for next year to be clarified. All agreed it was a good event to run and despite the hard work required, was a very successful event. Thanks again to Caroline Wills.
- We were sad to have cancelled the Combined Training event planned in October. A new date to be found in the Easter holidays to put this on. CM to look at dates with Duchy. Ensure it does not clash with Cricklands.
- SM asked for clarification on the Duchy cancellation policy so that we are clear if and when costs are incurred for cancelling and what time frame we have to cancel prior to an event. CM to speak to Duchy.

CLOTHING

- LT raised that costs of clothing has increased significantly from the prices published on the website. LT and SC to review prices and create a new price list. CM to upload on the website when available. Current orders to be accepted at the current prices. Committee agreed to sell all products at cost price. New list to be done by 1/1/19.

CAMP

- Date confirmed as 19-21 August
- To be held at Bicton Park.
- One camp for both Juniors and Seniors. Plan is to run separate lessons during the day but join together in the evening and encourage Seniors to help mentor the Juniors.
- JS to contact Julia Basset to create a camp sub-committee with TH & SM.
- Committee agreed to allow Riding Club junior members to join the camp. Insurance issue to be clarified with Cynthia Robinson.
- MV has offered to be a parent helper.

- Investigate whether a male supervisor can be found to allow male members to join in at Camp.

H&S

- Wonderful job being done by Helen Davy getting all our records up to date.
- DBS checks that need updating are as follows. CM to email and coordinate with Helen.
 - o Claire Mollet
 - o Lucy Thomas
 - o Amanda Frost
 - o Marcia Voyzey
 - o Debbie Glover
 - o Cathy Busby
- Dates for a one day First Aid course to be investigated and how many can attend. Get information back to Helen so she can organise accordingly with Andy Greenaway who can carry out the training for us.
- Food safety certificate – held by Helen Davy and Claire Mollet. Anyone else who helps with food preparation for any event will need to have this certificate. Teresa Greenaway is qualified to offer this course. Investigate numbers and if there is enough demand find a date to run this course or get people to do it online.
- Codes of Conduct – Helen has suggested that full descriptions of the roles of Parents and Officials/Volunteers should be put on the website together with a link to the full code on the PC website. CM to action.

FRIDAY NIGHT RALLIES

- JS reported on the continuing issues with allocating groups. This has been a long standing problem going back several years where trying to accommodate parents' time requests versus selecting groups on ability continue to clash. We need to appeal to the membership to appreciate that we try so hard to accommodate all requests but sometimes it is just impossible to do that and keep instructors happy with the group ability level. Gridwork rallies are to be split by pony/horse which we appreciate means some siblings will be in different groups. There is no real solution but JS will continue to work with the membership to try and accommodate all requests on a week by week basis.
- SM thanked JS for her continued hard work on the rallies and appreciated this task takes up several hours a week of time to administrate. Appeal to be made to parents for flexibility and understanding.
- CM reported that a rally must run at breakeven point and not at a loss until we are aware of our figures for the year. Once established, we can calculate how many rallies can be subsidised. Rallies will be cancelled if not enough are booked in. Minimum numbers to be added to the description to make membership aware.
- Committee agreed that any event would be cancelled if the met office issue a weather warning for the area.

CHRISTMAS SJ

- Schedule now available on the website, FB and event page has been set up. Please encourage members to like and share.
- CM to send Schedule to Area 19.
- MV to share FB events page to all relevant local groups outside of ECHPC.
- Catering – LT asked if CM and Helen Davy would do a BBQ?
- LT confirmed the list of helpers needed. CM to circulate email to membership:
 - o Entries Secretary
 - o Pole & poo pickers
 - o Judges/judges helpers
 - o 1st Aider
 - o Ring stewards
 - o Course builder
 - o Setting up the evening before

SHOW JUMPS & TRAILERS

- Old trailer has had the floor replaced (big thank you to Tracey Bond) but is not financial viable to make it road legal. Trailer to be returned to Keason where it will hold the old show jumps to be used in the summer.
- SM to take other trailer to be serviced asap.
- Cover still to be purchased for SJ's to be stored at Woodside.
- CM to check insurance.

XC JUMPS

- SM/CM to organise stabilisation of the container at Trengrove Farm. CM already investigating options. MB offered to move it. To be followed up and organised.
- XC jumps to be put back in the container as nowhere dry to store them at Woodside.

WINTER SCHEDULE

- CM to check booking with Duchy for 2019 bookings. Rallies to be decided by TH. ASAP.
- CM to upload area dates to the website

JUNIORS

- Improve communication with Lisa Rundle. CM to add Lisa to the minutes distribution list and communicate what events are planned and when. Lisa to do the same for Junior rallies and events. Thank you to Lisa.

TETS/TRIS

- ECHPC Tri is on 2nd March.
- SB requires a beanbag target to be made. Dimensions to be clarified.
- List of helpers so far:
 - o SB – Shoot
 - o AF – Swim
 - o MB – Run
 - o CM/JS - Scoring

PPC

- DG and SM to sort out format of the games, starting with fun sessions.
- DG to take over from MV. MV to carry out training with DG on website etc.

PRESENTATION EVENING

- Proposed date is 1st February.
- Venue to be changed. Investigate Menheniot Hall and Tideford Legion as possible replacement venues.
- SB offered a disco contact.
- Food – to be decided once venue is established.
- MV has offered to take over the organisation – thank you Marica.
- New cup to be included (kindly donated by DG) for Endurance Riding.
- JS to check if a Hannah Bragg cup is also to be created.

AGM

- Potential date of 4th April or investigate holding it together with the Presentation Evening.

AOB:

- MB announced her resignation from the committee but will always be available to help whenever needed. HUGE thank you to Margaret and all that she has done for ECHPC.
- MB offered Sillaton as potential location for summer Arena Eventing – thank you.
- Moorland ride to be offered on 15th December. Confirm details and CM to put on website.

DONM Tuesday 26th February – Woodside Stables – 7.30pm